


Western Area Committee Proposal form 2021-22

Title of project	Western Area committee – closed churchyard works	
Proposer (Area Committee Member)	Councillor Mike Baldock	
Relevant Heads of Service/Lead officer	Martyn Cassell Jay Jenkins	
Project Proposal	Allocation of funds to bring forward lower priority improvement works in closed churchyards sites within the area committee area.	
	Site	Description of works
	St Peter & Paul, Borden	Repair metal railings
	St Michael & All Angels, Hartlip	Repair to flint wall £21,850 Repair to stone arch - £1,200 Repair to entrance doors - £600 Repairs to footpath - £1,156 Make good concrete pavings - £320 Repairs to Lychgate - £1,110
	Estimated total cost of works	
	£590	
	£26,226	
	£4,550	
Link to Area Committee criteria as agreed by the Committee	Works will improve the environment of the area.	
Anticipated officer resource required	Special Projects Officer resource to commission works. Input needed from Conservation officers in Planning team. Works to be tendered or commissioned from property maintenance contractor.	
Cost £	£10,000 allocated to works above.	
Planned Start Date	March 2022	
Due Date for Completion	TBC	

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Please note there is a requirement to consult with the relevant Head of Service and Cabinet Member to ensure this proposal does not conflict with strategic priorities and will not put undue pressure on officer resource.	
Agreed by relevant Head of Service (Name, date and signature)	Martyn Cassell  30/11/21
Agreed by relevant Cabinet Member (Name, date and signature)	